

# Using the UCP

## Overview

The PBXact User Control Panel (ucp) is a dashboard that allows you to take advantage of more of the system functionality via your desktop browser.

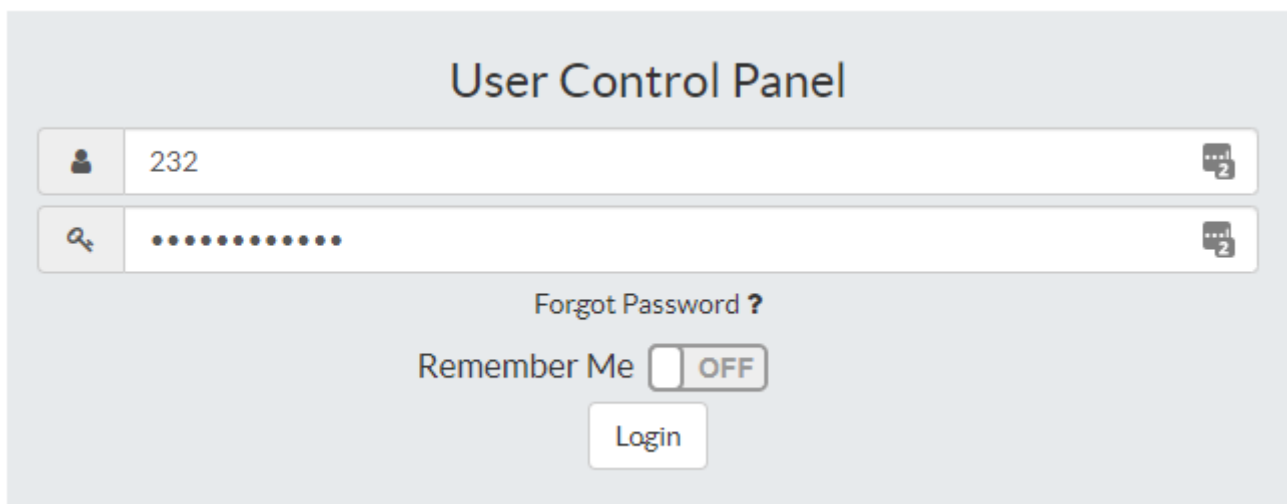
This includes things like listening to voicemail, sending faxes and even modifying the buttons on your phone (although, this may be undone with global template changes).

Each user's UCP can be tailored to fit the needs of each person. The dashboard utilizes 'widgets' to allow a user to pick and choose which functions they wish to use.

## Accessing the UCP

To access the UCP, your AMS support team will need to provide you with the URL and user credentials that you will need to use.

Once you have that information, you can browse to the provided URL and use the credentials to log in



The screenshot shows the 'User Control Panel' login page. It features a light gray background with a white login form. At the top, the title 'User Control Panel' is centered. Below it, there are two input fields: the first for a username (containing '232') and the second for a password (masked with dots). Both fields have a small icon of a speech bubble with the number '2' in the top right corner. Below the password field is a link that says 'Forgot Password ?'. Underneath that is a 'Remember Me' checkbox, which is currently unchecked and labeled 'OFF'. At the bottom of the form is a 'Login' button.

Once you first log into the UCP, you will be provided with a 'walk-thru' to help explain some of the dashboard functionality

