

Sangoma S705 Feature Sheet



Sangoma

S700 & S500 Series IP Telephones

Quick User Guide

Basic Phone Operations

USING THE HEADSET OR SPEAKER

- 1) Use the Speaker Button to turn speaker on/off
- 2) Use the Headset Button to use the headset once it had been connected.



Making A Call

- 1) Take Handset/Headset off-hook or press Speaker button or an available LINE key (activate speakerphone).
- 2) The line will have dial tone and the corresponding lines LED will turn green.
- 3) If you wish, select another LINE key (alternate SIP account).
- 4) Enter the phone number.
- 5) Press the SEND Horizontal Soft Key.

REDIAL

- 1) Press the History key and select the number to redial.
- 2) Press the Send key.

ANSWERING CALLS

Single Incoming Call:

- 1) Answer call by taking Handset/Headset off hook or press SPEAKER or by pressing the corresponding account LINE button.

Multiple Incoming Calls:

- 1) When there is a call waiting, users will hear a Call Waiting tone.
- 2) The next available LINE will flash red.
- 3) Answer the incoming call by pressing its corresponding LINE button.
- 4) The current call will be put on hold.
- 5) Toggle between the calls using the LINE button.

ENDING A CALL

End a call by pressing the "Cancel" soft key or hang up the phone.

CALL HOLD/RESUME

- 1) Hold: Place a call on 'hold' by pressing the hold button.
- 2) Resume: Resume call by pressing the corresponding blinking LINE.



CALL TRANSFER

Assuming that you are in a call and wish to transfer the call to another party.

Blind Transfer:

- 1) Press Transfer button.
- 2) Dial the number and press the Send button to complete the transfer of active call.



Attended Transfer:

- 1) Press an idle line key to make a new call and the active LINE will be placed on hold automatically.
- 2) Once the call is established, press Transfer button followed by the LINE button of the held line to transfer the call.
- 3) After the call is transferred, phone will display idle screen.

Transfer to Voicemail:

- 1) Press the Transfer to Voicemail button.
- 2) Dial the destination extension number.
- 3) Press the Done soft key.

Call Park:

- 1) Press the Call Park button
- 2) The system will announce the parking space (71-78).


Retrieve Call Park:

- 1) Press the Call Park button.
- 2) Scroll to the parking space, (71 - 78). The system will display the parking space as well as caller information.

3-WAY CONFERENCE

Initiate a Conference Call:

Assuming that you are already in a conversation and wish to bring a third party together in a 3-way conference.

- 1) Press the Conference button , or the Conference soft key.
- 2) Dial the third party number followed by the SEND key.
- 3) When the call is established to the third party, press the Conference soft key to initiated 3-way conference.

Leave a Conference Call:

- 1) While in a conference call, press the Leave soft key
- 2) The two other party will now be joined together. Good to use when tying two outside party's together.

Split a Conference Call:


- 1) While in a conference call, press the Split soft key.
- 2) The two other party's will be placed on hold and can now be handled separately.

End a Conference Call:


- 1) Press "Cancel" soft key in to end the conference call and hang-up.

VOICEMAIL MESSAGE

A blinking red MWI (Message Waiting Indicator) indicates a message is waiting.

- 1) Press the message button  to access visual voicemail messages. Select the message you would like to hear first.

MUTE

- 1) Press the MUTE button  to mute the microphone.
- 2) The Mute icon indicates whether the microphone is muted.

VOLUME ADJUSTMENT

Use the volume button to adjust the ring volume when the phone is idle. Press the volume button during an active call to adjust the call volume.



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