

Maintaining Dashboards

UCP 14 has been updated to include new functionality called dashboards. Dashboards are collections of widgets in different configurations.

image2017-3-14%2014%3A30%3A46.png?version=1&modificationDate=1489512646000&api=v2&image2017-3-14%2014%3A29%3A32.png?version=1&modificationDate=1489512572000&api=v2&

Dashboards allow users to customize their User Control Panel experience

- [Adding a dashboard](#)
- [Deleting a dashboard](#)
- [Renaming a dashboard](#)
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Adding a dashboard

To add a new dashboard look for the (plus) symbol in the upper right hand side of UCP. Click this icon

image2017-3-14%2014%3A32%3A49.png?version=1&modificationDate=1489512769000&api=v2&

Now give your dashboard a name and click "Create Dashboard"

image2017-3-14%2014%3A33%3A28.png?version=1&modificationDate=1489512808000&api=v2&

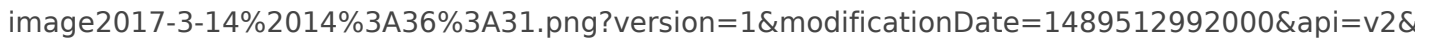
Your new dashboard will be created. If you have not previously added any dashboards you will be placed into the dashboard you just created

image2017-3-14%2014%3A34%3A28.png?version=1&modificationDate=1489512868000&api=v2&

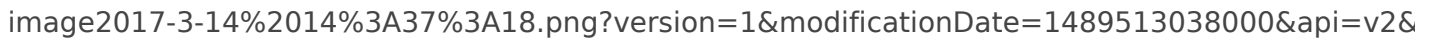
To add widgets to this dashboard please see [UCP Widgets](#)

Deleting a dashboard

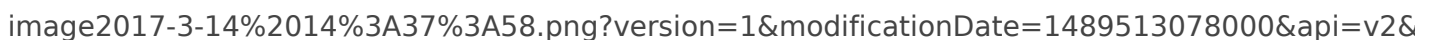
To delete a dashboard click the (X) symbol in the dashboard tab

image2017-3-14%2014%3A36%3A31.png?version=1&modificationDate=1489512992000&api=v2&

A confirmation prompt will ask you to confirm

image2017-3-14%2014%3A37%3A18.png?version=1&modificationDate=1489513038000&api=v2&

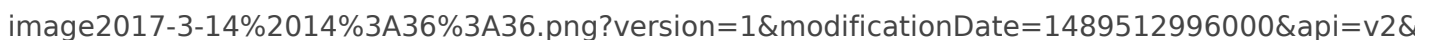
If you are actively viewing the dashboard you have just deleted you will be warned appropriately

image2017-3-14%2014%3A37%3A58.png?version=1&modificationDate=1489513078000&api=v2&

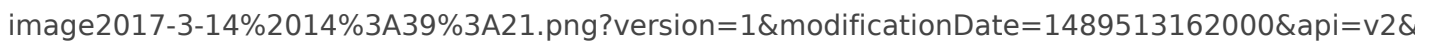
Simply Add a new dashboard to continue

Renaming a dashboard

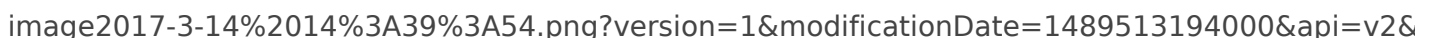
To rename a dashboard click the (Pencil) symbol in the dashboard tab

image2017-3-14%2014%3A36%3A36.png?version=1&modificationDate=1489512996000&api=v2&

Change the name of the dashboard and click "Edit Dashboard"

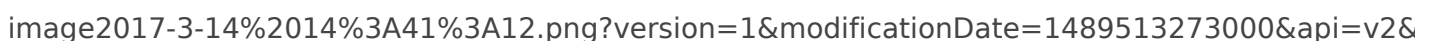
image2017-3-14%2014%3A39%3A21.png?version=1&modificationDate=1489513162000&api=v2&

The name will be updated in UCP

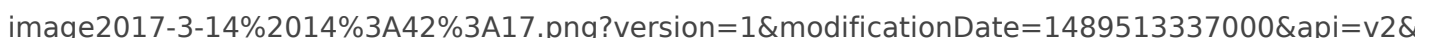
image2017-3-14%2014%3A39%3A54.png?version=1&modificationDate=1489513194000&api=v2&

Reordering a dashboard

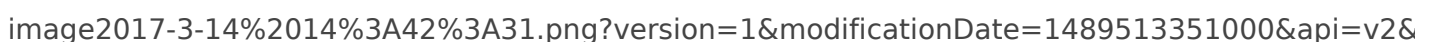
Dashboard Tabs can also be reordered.

image2017-3-14%2014%3A41%3A12.png?version=1&modificationDate=1489513273000&api=v2&

Simply click and drag any dashboard tab into a new position

image2017-3-14%2014%3A42%3A17.png?version=1&modificationDate=1489513337000&api=v2&

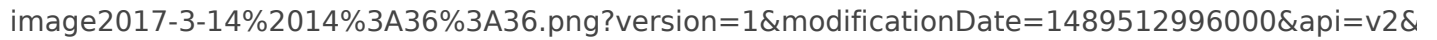
After letting go of the mouse button the configuration order will be instantly saved

image2017-3-14%2014%3A42%3A31.png?version=1&modificationDate=1489513351000&api=v2&

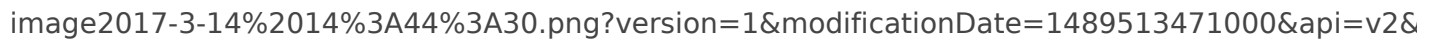
Locking a dashboard

Locking a dashboard will lock the position and size of all widgets within.

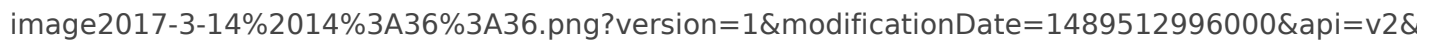
To lock a dashboard click the (lock) icon in the Dashboard tab

image2017-3-14%2014%3A36%3A36.png?version=1&modificationDate=1489512996000&api=v2&

When a dashboard has been locked it will look like this:

image2017-3-14%2014%3A44%3A30.png?version=1&modificationDate=1489513471000&api=v2&

To unlock said dashboard just click the lock icon again:

image2017-3-14%2014%3A36%3A36.png?version=1&modificationDate=1489512996000&api=v2&

Revision #1

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Updated 2022-01-20 05:56:59 UTC by Jim