

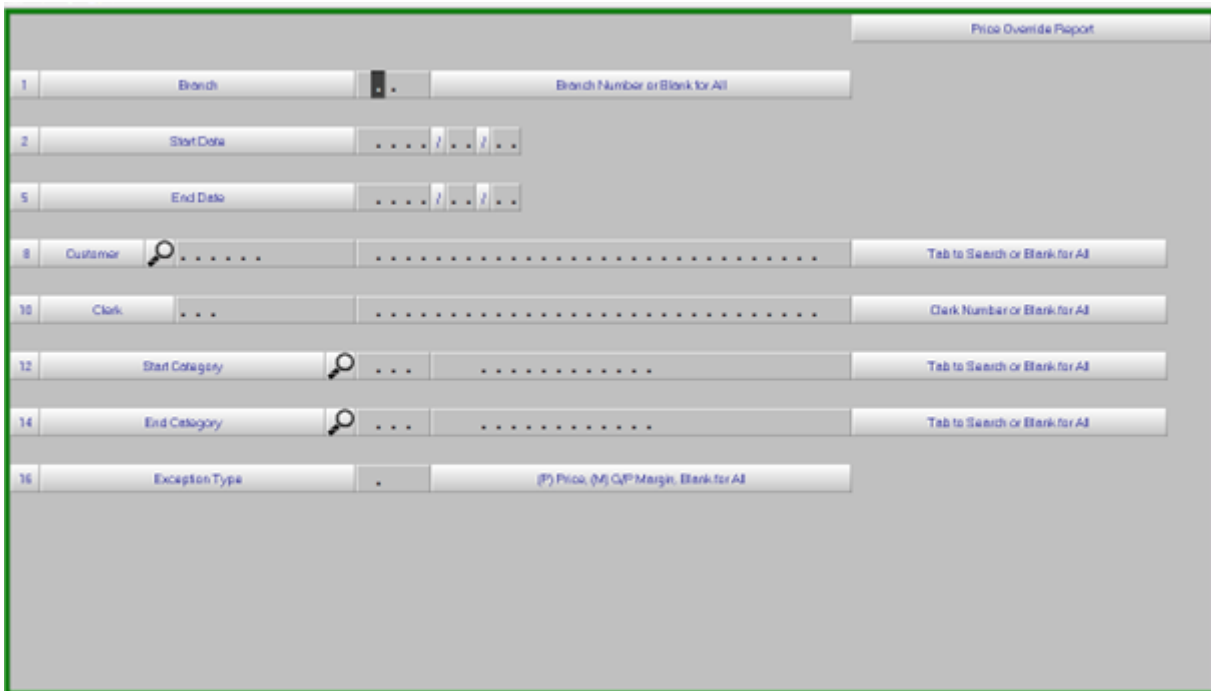
Price Override Reporting

Definition

The reporting of price overrides has been updated to continue to provide the daily report and also allow for reporting of price overrides done in the past.

Processing

The new reporting option is found in the menu through **Sales Desk > Administration > Reporting > Pricing > Price Override Analysis** or using the menu search (TAB key) Search String **"PRICE O"**.



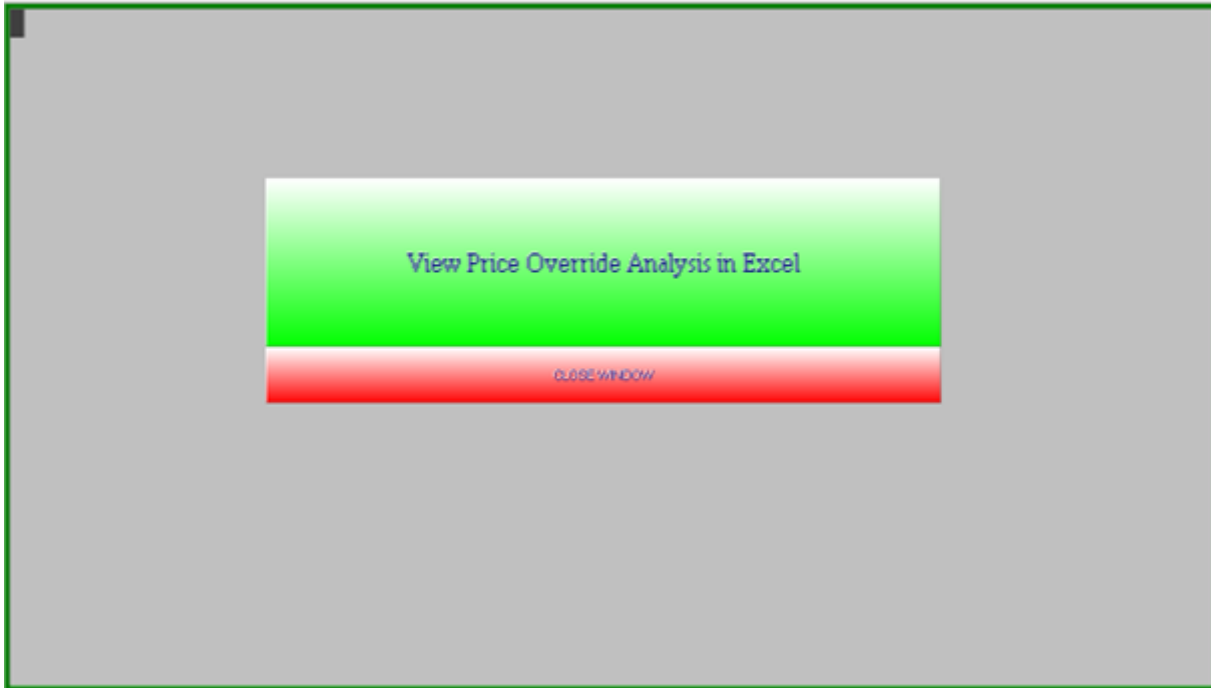
The screenshot displays the 'Price Override Report' selection interface. It features a series of input fields for filtering the report, each with a corresponding 'Tab to Search or Blank for All' button. The fields are numbered 1 through 16:

- 1. Branch: A dropdown menu with a small icon to its right. The label 'Branch Number or Blank for All' is to the right of the field.
- 2. Start Date: A date picker with a small icon to its right.
- 5. End Date: A date picker with a small icon to its right.
- 8. Customer: A text input field with a magnifying glass icon to its left. The label 'Tab to Search or Blank for All' is to the right of the field.
- 10. Clerk: A text input field with a small icon to its right. The label 'Clerk Number or Blank for All' is to the right of the field.
- 12. Start Category: A text input field with a magnifying glass icon to its left. The label 'Tab to Search or Blank for All' is to the right of the field.
- 14. End Category: A text input field with a magnifying glass icon to its left. The label 'Tab to Search or Blank for All' is to the right of the field.
- 16. Exception Type: A dropdown menu with a small icon to its right. The label '(P) Price, (M) C/P Margin, Blank for All' is to the right of the field.

In the selection screen leaving the fields blank will report all branches, customers, clerks, categories and exception types.

Alternatively, the report can be filtered to include only selected overrides

The report content is the same as the nightly report and is also available in a .csv format for import into excel. After the report is viewed on screen the option to load into excel will show



Click on the View Price Override Analysis in Excel to load the report into excel. When complete click on the Close Window to return to the menu.

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