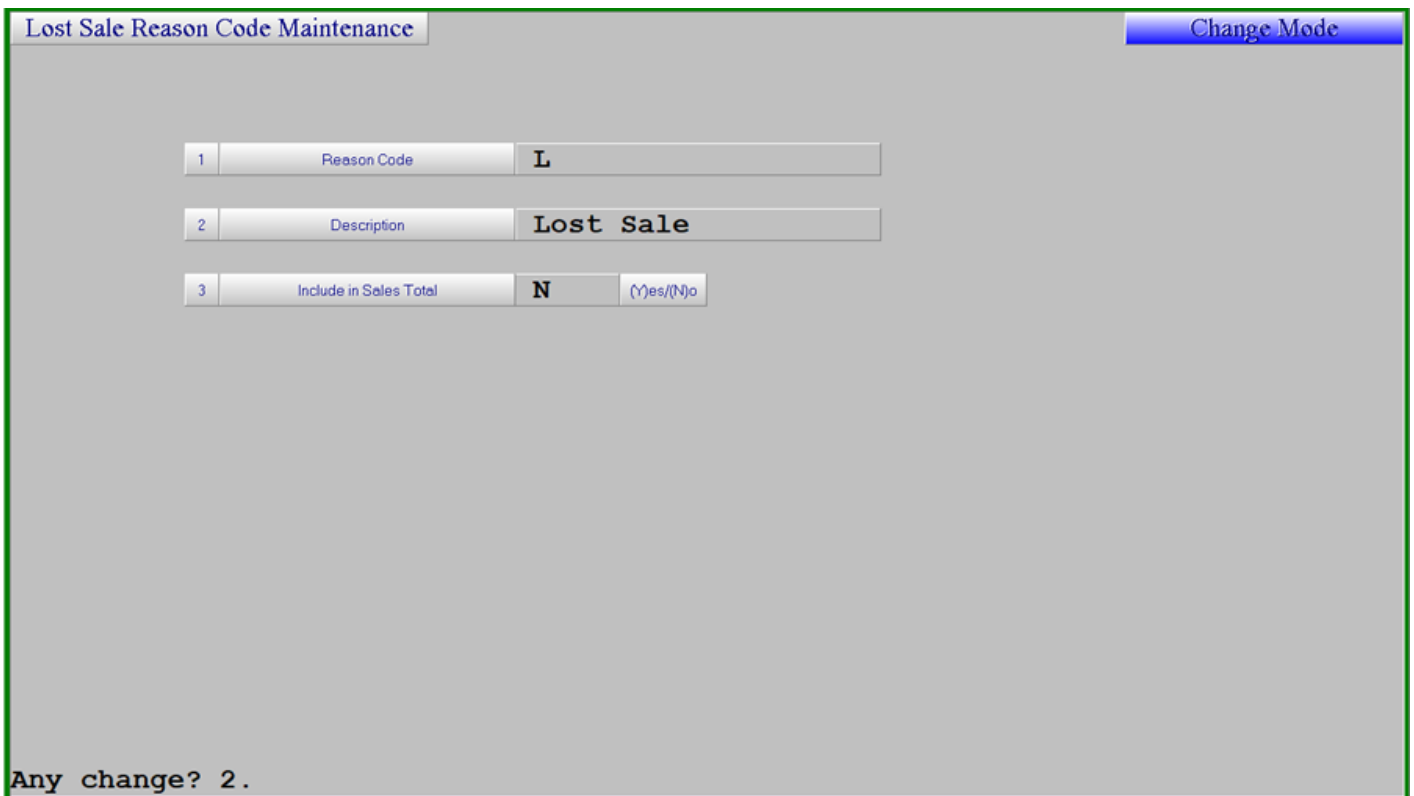


Lost Sales Reason Code

Processing

The recording of lost sales now has a Reason Code attached; these reason codes are setup using the menu option **System Utilities > System Setup > Sales Desk > Lost Sale Reason Codes.**



Line	Field	Value	Options
1	Reason Code	L	
2	Description	Lost Sale	
3	Include in Sales Total	N	(Y)es/(N)o

Any change? 2.

If the Include in Sales Total flag is set to Y any Lost Sales recorded through invoicing will be added to the Monthly and Weekly sales totals, increasing the demand for the part.

Invoicing

When recording a Lost Sale in the invoicing screen [using F6 after the quantity is entered] a list of the Lost Sale codes will be displayed to select the appropriate reason.

Customer #	000365	Bill To	000365 CANADIAN TRUCK	Tue May 10 2022
CANADIAN TRUCK REPAIR		Ship Via		13:53:39
3879 RAILWAY AVE		Notify	GERRY JONES	Payment Method
VANCOUVER		Salesman		Account
V5X 2P2	BC	GST Lic. #	ON FILE	Transaction Type
Phone (780) 888-3244		PST Lic. #	12345678	Invoice
			FOB	
			PO #	LOST SALE
			Clerk #	3 CLERK #3

line	type	Part Number	Description	Quantity	Eco Fee	Core	plv	Net Price	+/-%	Extension	tax
1											
2											
3											
4											
5											
6											

Line	Type	Part Number	Quantity	Eco Fee	Core	plv	Unit Price	+/-%	Extension	gst/pst
1		BR5	2	.00	.00		21.65		.00	10

Lost Sales Tracking

Line	Code	Reason for Lost Sale	Line	Code	Reason for Lost Sale
01	B	BRAND	06		
02	L	LOST SALE	07		
03	N	NON-STOCKED	08		
04	P	PRICE	09		
05			10		

Sub Total

Reason for Lost Sale - Please Select by Line # **1.**

Reporting

The Lost Sales Detail report allows for the selection of one or all Categories, Customers or Reason Codes for a selected date range

Lost Sales Detail

1	Category	..	All
3	Reason Code		All reasons
5	Customer		All customers
6	Start date	1901 / 1 / 12	
9	End Date	2099 / 12 / 31	

The menu option for this report is **Inventory > Lost Sales/Pickups > Lost Sales Detail Report.**

Running this report will also create an extract file that can be loaded into excel
Z:\html\b1\BLDRP.csv

Revision #1

Created 2022-05-19 21:59:30 UTC by Jim

Updated 2022-05-19 22:00:51 UTC by Jim